**CANDIDATE NOMINATION FORM FOR VICE PRESIDENCY INTERNAL**

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| The fundamental duties of the internal Vice President include, but are not limited to:  1. Act as Manager to publicize the various activities of the Association to the public and students.  2. Coordinates the supply and sale of associative items, jointly with the Treasury  **3. Acts as Interim President of the Executive Council, in the absence or premature termination of the term of the Presidency elected**  4. Acts as signatory for financial transactions  **5. Collaborates with internal affairs as Vice-Chair elected at the end of his term and fiscal year-end in order to promote the transfer of power**  6. Work in close collaboration with the Coordination of the SPUSA program  7. Prepares a final report to be included in the annual report of the Association.  8. Is responsible for working a minimum of 5 hours of administrative office per week.  9. 9. PROMOTION OF ACTIVITY: Posters - working collaboratively with responsible for design, printing and distribution, networking, social networks.  10. Clubs: Make sure clubs work smoothly; communicate with officials on a regular basis Ensure that requests for funds and room reservations are made in accordance with the procedures prescribed by the administration and the regulations of the USP.  11. MARCHANDISE: inventory, purchase under executive approval and promotion  12. Follow-up to tasks under his or her responsibility on an ad hoc basis  13. Communication with Communications  14. Monthly report presented at the monthly meetings of the Executive  15. Answer the phone in both official languages. |

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| **I have read the job description and agree with the responsibilities of the position**. |

**NAME:** Click or tap here to enter text.

**LOCAL ADDRESS:** Click or tap here to enter text.

**CELL NUMBER:** Click or tap here to enter text.

**EMAIL:** Click or tap here to enter text.

**STUDY PROGRAM:** Click or tap here to enter text.

**YEAR IN THIS PROGRAM:** Click or tap here to enter text.

**CYCLE:** Click or tap here to enter text.

**PLEASE ANSWER THE FOLLOWING QUESTIONS. THEY CAN SERVE YOU DURING YOUR ELECTION CAMPAIGN:**

**1. WHY I WANT TO BE A VICE PRESIDENT INTERNAL OF SPUSA?**

**2. WHAT QUALITIES WILL ENSURE MY SUCCESS AS VICE PRESIDENT INTERNAL AND EXECUTIVE TEAM?**

**3. SCENARIO: THERE IS A LACK OF CONSISTENCY OF PARTICIPATION ON THE PART OF ONE OR TWO MEMBERS OF YOUR TEAM. HOW ARE YOU GOING TO DEAL WITH THIS SITUATION WITHOUT CAUSING ONE OR MORE RESIGNATIONS?**

**4. HOW DO YOU SEE SPUSA’S ROLE DURING AND AFTER THE PANDEMIC?**

**THE THREE STUDENTS WHO SUPPORT MY APPOINTMENT AS VP INTERNAL:**

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| **NAME** | **STUDENT NUMBER** | **EMAIL** | **STUDY PROGRAM** |
| **1.**Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **2.**Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **3.**Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**PLEASE TO RETURN THIS FORM BY JUNE 4, 2021 At 6 PM VIA**

[**mailto:SPUSA-AEUSP@USTPAUL.CA**](mailto:SPUSA-AEUSP@USTPAUL.CA)

**NO NOMINATION WILL BE ACCEPTED AFTER THIS DATE.**

**ALL NOMINATION MUST BE RECEIVED ONLY VIA SPUSA-AEUSP@USTPAUL.CA ON BEHALF OF THE SPUSA ELECTIONS COMMITTEE.**

**UPON RECEIPT OF YOUR FORM, YOU WILL RECEIVE THE ELECTORAL CAMPAIGN PARAMETERS. CAMPAIGN WILL BE HELD FROM JUNE 4 - 25, 2021.**